

LETTERS FROM UTILITIES FOR VACATION

When petitioning to vacate a right-a-way or an easement you need prior approval from American Water, Northern Indiana Public Service Co (NIPSCO) and sometimes the Gary Sanitary District (Storm Water Permit) There are various approvals that you may get from NIPSCO based on what applies to you) and they are listed below:

Vacations: Non-Objection Letter

This means that NIPSCO has no objection to the vacation of the alley or roadway but **wants** to retain their utility right. **Does not need to be recorded. It has a signature line only.**

Release of Rights Letter: This means that NIPSCO has no objection to the vacation of the alley or roadway and **does not want** to retain their utility right. **This should be recorded. It has a signature line and requires a notary.**

Easements: Partial Release of a Joint Utility Subdivision Easement. NIPSCO releases its rights within a subdivision easement. It is called a partial release because all other utilities will have to release their rights separately. Can occur two separate ways: Release rights across the whole easement. Release rights across a portion of the easement. **Should be recorded. It has a signature line and requires a notary.**

Partial Release of a Joint Utility Easement - NIPSCO releases its rights within an easement. It is called a partial release because all other utilities will have to release their rights separately. Can occur two separate ways: Release rights across the whole easement or Release rights across a portion of the easement. **Should be recorded. It has a signature line and requires a notary.**

Full Release of a NIPSCO Easement: NIPSCO releases its rights within a specific NIPSCO easement. Only NIPSCO has rights in the recorded easement. Can occur two separate ways: Release rights across the whole easement or Release rights across a portion of the easement. **Should be recorded. It has a signature line and requires a notary.**

If you should need further assistance, contact: Mr. John Henry NIPSCO Real Estate; 801 E. 86th Ave., Merrillville, IN 46410 Phone: 219-647-4115; fax 219-647-6188 e-mail jhenry@nisource.com

The Contact person for American Water is Cheri L. Reis, Engineering Aid Northwest District; 650 Madison St./P.O. Box 64486 Gary IN 46401-0486 phone: 219-880-2349; Fax 219-880-2313 e-mail: Cheri.Reis@amwater.com

Gary Sanitary District: Eric Tonk 219-944-1211 ext. 1707 e-mail: etonk@garysan.com

Any/all approvals must be submitted along with your petition to vacate to the Zoning Department. The approvals will be placed on the next Board of Public Works meeting before it can go before the Plan Commission.

Thank you.

Zoning Department

Department of Commerce