



**CITY OF GARY  
DEPARTMENT OF PUBLIC PARKS**

**Board of Commissioners**  
Rev. Dwight Gardner, President  
Willie Bill Cook, Vice-President  
Renee Patterson-Secretary  
Alan Harrell-Member

Jerome Prince  
*Mayor, City of Gary*

Marianetta Barber  
*Interim Director of Parks & Recreation*

**Board of Park Commission  
Regular Park Board Meeting  
Tuesday January 11, 2022  
455 Massachusetts Street  
10:00 A.M.  
Minutes**

**Call to Order**

Certification: Let the record reflect there was an executive session held and no items were voted on.

**President Gardner** called the Board meeting to order at 10:00 a.m.

Roll Call: The following were present: Commissioner Dwight Gardner, Commissioner Alan Harrell, Commissioner Renee Patterson, Commissioner Willie Bill Cook.

A quorum was established.

**Pledge of Allegiance**

Pledge of Allegiance Recited

Commissioner Cook made a motion to amend the agenda in order to facilitate of the election of officers. Commissioner Patterson second the motion.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

Commissioner Gardner made a motion for officers of the board to continue as they are organized. Commissioner Cook second the motion.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of Parks Board Minutes**

President Gardner entertained a motion to approve the Parks Board minutes for December 14, 2021. Commissioner Patterson second the motion.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of Parks Claims Listing-**President Gardner entertained a motion to approve the claims listing for December 14, 2021. Commissioner Patterson second the motion.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of Payroll**

President Gardner entertained a motion to approve the Parks Board payroll for December 31, 2021. Commissioner Paterson second the motion.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Legal**

**Approval of Contract with Jerel Cole-**Contractor shall provide DJ services, monograms, up-lights, red carpet at Marquette Park sponsored events for Marquette Park. The term of this contract is for January 1, 2022 through December 31, 2022. Contractor shall be paid an amount not to exceed \$3,000.00

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of contract with Party Linen LLC-**This contractor will provide linen needs for events at Marquette Park. The term of this contract is for January 1, 2022 through December 31, 2022. Contractor shall be paid an amount not to exceed \$10,000.00

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of contract with Star Disposal-**This contractor shall provide dumpster collection at Marquette Park Pavilion and Concession Stand. The term of this contra is January 1, 2022 through December 31, 2022. This contract shall not exceed

\$2,500.00.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of contract with Hubinger Landscaping-**This contractor shall provide landscape for 30 pots in and around Marquette Park Pavilion for 3 seasons and 30 pots in the winter season. They will clean, prune and spray weeds as well as mulch the various native beds around the pavilion. The term of this contract is January 1, 2022 through December 31, 2022. Contract shall not exceed \$15,000.00.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of contract with Mark International- President Gardner made a motion that this contract be tabled until the correct date is placed on the contract.**

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of contract with American Red Cross-**This contract is for licensing Red Cross training materials and curriculum to LTP in order to permit individuals who are either employees or volunteers of LTP in and are also Red Cross-certified instructors in good standing to deliver instruction in the Red Cross training courses that are included within the product packages.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Approval of Stay of the Ice Signage-**These signs will be placed at some specific areas throughout Marquette Park. The parks board will purchase 20 signs from the printing company. The funding will come from the parks printing fund. Parks maintenance will work with the Water Safety Social to place the signs in the designated areas. Mrs. Best will provide information for the company to the Interim Parks Superintendent.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Recommendation/Approval of Parks Superintendent-**Based on the candidates selected and vetted for the position of Parks Superintendent it is my recommendation that Mrs. Dharathula T. Dolly Harris be selected for the position. Mrs. Harris has knowledge of Parks procedures, as well as the CPRP certification for the position. She is familiar with the various Park Department revenue centers, financial operations, accounting functions and the Gary Park Board policies and procedures. President Gardner entertained a motion to approve the hiring of Dharathula Harris as the new Superintendent of Parks. There is a standard 90-day stipulation and this will be effective after the 17<sup>th</sup> of January. The motion was second.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

**Administrative Reports:**

**Marquette Park: Kamishia Jackson, Manager-** For Valentine's Day we are hosting Let the love Stay in the dates will be February 12-14, 2022. This will be a pre-Paid Pick up only event. More details will come at a later date. The totals for 2021 in comparison to 2020 is as follows. Please note that I also included 2019 numbers in the comparison as well. This is the last time we were fully open without any restrictions. 2019-\$267,240.59, 2020-\$268,190.3, and 2021 \$340,417.85.

**Hudson Campbell: Christine Gooden, Manager-** Last quarter revenue, September 1,2021-December 31, 2021 total revenue \$24,132.81. the first week of January we open the fitness club back to the regular hours Monday-Friday 6:00am until 9:00pm and Saturday and Sunday 9:00am-1:00pm. The open house is being postpone until a later date due to the increase of Covid-19 cases being on the rise.

**Interim Director Report: Marianetta Barber-** I would like to ask for permission to pay the 2019 past due invoices for Powers and Sons as it relates to Howe Park, in the amount of \$10, 905.18. President Gardner entertained a motion to approve the payment of the past due invoices from Powers and Sons. The motion was second.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

There is a second request for the payment of two 2019 invoices from American Red Cross. These invoices were not paid under the previous aquatics director. President Gardner entertained a motion to approve the past due invoices. The motion was second.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

**Motion carried 4-0.**

the city has changed over to ADP and there was a payroll position that was in parks that we are aware we've discussed it a little. I want to be able to take that position or have the new superintendent go to the council with the parks board approval to change that to a rental coordinator. You're going to need a rental coordinator as we open the pavilions back up. The rental coordinator will do the rentals for the other parks and the shelters not Marquette Park. The payroll has been and they formed another department in finance. So in order to not put a person out of work we have a position and the funding is still there. So were going to request that you will need a rental coordinator. But you have to go before the council to request change of position on the budget. We will create a job description. President Gardner entertained a motion that we empower Ms. Barber to go before the City Council for the purpose of changing the name, line item and the responsibilities of what once was payroll to Rental Coordinator for the Parks Department of the City of Gary. The motion was second.

**Roll call vote:** Commissioner Gardner, Yes, Commissioner Cook, Yes, Commissioner Patterson, Yes, Commissioner Harrell, Yes

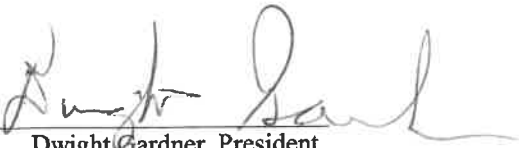
**Motion carried 4-0.**

Ms. Barber stated even though she will start the process when it goes to the council it may be under the new superintendent because that takes a minute to process. That is the end of the director's report.

**Old Business/New Business**

**Adjournment:**

Commissioner President Gardener entertained a motion to adjourn the Board of Park Commissioners Meeting of the Department of Public Parks, City of Gary, Indiana held on January 11, 2022. moved by Commissioner's and seconded. Meeting was adjourned.

BY:   
Dwight Gardner, President

BY:   
Willie Bill Cook, Member

BY: \_\_\_\_\_  
Renee Patterson, Member

BY:   
Alan Harrell, Member

