



City of Gary Department of Community Investment Building Division
401 Broadway Rm #307 Gary, IN 46402 * (219) 881-1377 * (219) 881-1425 (fax)

2024

CONTRACTOR'S

LICENSING EXAMINATION

PACKET

(Open Book Examination)



City of Gary Department of Community Investment Building Division
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INFORMATION FACT SHEET #1

City of Gary email: www.gary.gov

EXAMINATION DATES: (Registration & Payments postmark deadline is **TWO WEEKS** prior to testing dates. **REGISTRATION DEADLINE DATES ARE IN PARENTHESES**).

December 7, 2023 (**November 22, 2023**)
February 1, 2024 (**January 18, 2024**)
March 7, 2024 (**February 22, 2024**)
April 4, 2024 (**March 21, 2024**)
May 2, 2024 (**April 18, 2024**)
June 6, 2024 (**May 23, 2024**)

July 3, 2024 (**June 20, 2024**)
August 1, 2024 (**July 18, 2024**)
September 5, 2024 (**August 22, 2024**)
October 3, 2024 (**September 19, 2024**)
November 7, 2024 (**October 24, 2024**)
December 5, 2024 (**November 21, 2024**)

TESTING TIME: 10:00am-2:00pm (Please arrive between 9:00 am – 9:30 am for registration)

TESTING LOCATION: HUDSON-CAMPBELL FITNESS CENTER
455 MASSACHUSETTS STREET
GARY, IN 46402

TEST FEE: \$150 per examination
(Make payable to: City of Gary)

The City of Gary will administer the following **written** examinations:

TEST AREAS:

- * Carpentry
- * Demolition
- * Drywall
- * Electrical
- * Fire Protection Systems
- * General Contractor – Unlimited
- * General Contractor – Limited
- * Mechanical - HVAC
- * Roofing

TO REGISTER: You must complete and mail the registration form, stating the **Name of the Test** and **Date of the Test** along with a **Check, Cashier's Check or Money Order**, payable to: **CITY OF GARY**

Registration materials must be postmarked at least two weeks prior to the examination date.



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INFORMATION FACT SHEET #2

For the various Contractor's Licensing Examinations, use the Code Books listed below as a guide to purchase for use as a reference for the Open Book Examination. However, you are responsible for having the appropriate Code Book adopted by the City of Gary.

***Demolition**

International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***Drywall**

International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***Electrical**

National Electrical Code, 2008 Edition
Indiana Amendments for all code books

***Fire Protection Systems**

International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Fire Code, 2014 Edition
Indiana Amendments for all code books

***General Contractor – Limited**

International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***General Contractor – Unlimited**

International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***Mechanical**

International Mechanical Code (IMC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Fuel Gas Code (IFG), 2012 Edition
Indiana Amendments for all code books

***Roofing**

International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***Carpentry**

International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

THINGS YOU SHOULD KNOW:

- **CODE BOOKS** – The ICC will not mail to Post Office boxes.
- The Code Books adopted by the City of Gary, IN may be purchased by check, money order, and credit cards online. Order Code books from:

International Code Council

Attn: Customer Service
4051 West Flossmoor Road
Country Club Hills, IL 60478
Phone: 888-422-7233 Fax: 800-214-7167

*ICC members may receive additional discounts on the publisher’s price.

ICC Product Store Online: www.iccsafe.org

For downloading Indiana Amendments:
IAC.IGA.IN.GOV/IAC/IAC_TITLE?IACT=675 **OR** [Indiana General Assembly - Indiana Register](#)

**SPECIAL NOTE: THE 2003 IRC IS NO LONGER AVAILABLE FROM THE PUBLISHER.
The Publisher does sell a PDF download version or,
PLEASE SEARCH ONLINE FOR NEW OR USED COPIES.**



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INFORMATION FACT SHEET #3

OUR RESPONSIBILITY

City of Gary Building Division in preparation for facilitating Contractor's Licensing Examination will:

- *Secure the testing facility

- *Design examinations based on Code adopted by the City of Gary, IN
 - International Building Code (IBC), 2012 Ed.
 - International Mechanical Code (IMC), 2012 Ed.
 - International Electrical Code (IEC), 2008 Ed.
 - International Residential Code (IRC), 2003 Ed.

- *Proctor the Contractor's Licensing Examination.

- * Supply the test instrument and pencils

- *Permit an open book format for test examination with multiple choice questions

- *Score results within (14) days after the examination date

- *Communicate results to test examinees

YOUR RESPONSIBILITY

As Test Examinee for the Contractor's Licensing Examination you will:

- *For the Contractor's Licensing Examination and the appropriate Code Books, adopted by the City of Gary:
 - International Building Code (IBC), 2012 Ed.
 - International Mechanical Code (IMC), 2012 Ed.
 - National Electrical Code (IEC), 2008 Ed.
 - International Residential Code (IRC), 2003 Ed.

- *Self-Prepare for the Contractor's Licensing Examination by studying and reviewing the appropriate Code Books, as adopted by the City of Gary and State of Indiana, for the registered test

- *Register for the examination by completing and mailing the Registration Form with Test Fee payable to: **City of Gary**
All registrations must be received two weeks prior to the examination date. Upon receipt of registration materials, confirmation will be mailed to the examinee

- Only Cashier's Checks or Money Orders will be accepted. No refunds. Make payable to: **City of Gary**
No cancellation less than 72 hours of confirmed examination date, otherwise test fee is forfeited

- *Arrive at scheduled testing facility to be

YOUR RESPONSIBILITY (cont.)

processed one hour before test time.

*Have photo ID for admittance to the exam.
City of Gary will accept a driver's license or
military ID, including Social Security Number.

*Meet requirements of the Gary Building
Department for Licensing Contractor's.



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CITY OF GARY REGISTRATION INFORMATION (PLEASE INCLUDED THIS FORM WITH PAYMENT)

Please print or type:

Mr./Mrs./Ms. _____

Company: _____ **Title:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Telephone: Ofc.() _____ **Fax**() _____ **Home:**() _____

Email (please print legibly): _____

Name of Test to be taken: _____ **Enclosed Fee: \$** _____

Date of test to be taken: _____ **Emergency Number ()** _____